



6<sup>th</sup> August 2020

Dear Customer,

In light of the latest Stage 4 restrictions announced for Victoria, we would like to clarify the status of the ongoing business operations for our facility:

- Since the onset of the pandemic we have maintained a rigorous COVID Safety Plan within our facility and naturally operated under these strict protocols throughout this period.
- Our COVID Safety Plan fully complies with the requirements set out by the Victorian Government and the Department of Health & Human Services.
- Our facility will continue to operate at a capacity enabling no services to our customers to be interrupted too drastically.
- We are approved to remain open to trade, based on our status as a Manufacturer – distributor to essential services, noting that staff who can work from home must and all staff required to attend our facility have all been supplied the relevant permits to confirm their legitimacy to travel to and from the workplace.
- There is the prospect of some transport delays as freight companies adhere to tougher and more rigorous conditions.

Please be assured we're focused on the safety and welfare of our team and stakeholders, their families and the community. Although the recent changes no doubt add further complexity to an already challenging business environment, we are well positioned to continue to support your business as we all work through this period.

On the behalf of the gbA team, we hope you and your families remain safe and healthy.

All enquiries over the next six weeks email : [gba-admin@gbamail.com.au](mailto:gba-admin@gbamail.com.au)

Kind regards and stay safe

**Bryan McGoldrick**

*CEO*

**Ben McGoldrick**

*Company Operating Officer*

**Jenny Burt**

*Company Operating Officer/NPD/Manufacturing*